Guidelines for What Your Program Should Provide to the SSO Training Committee for a Didactic Curriculum

1. Please refer to the sample format included with these guidelines.
2. Please demonstrate that your program’s curriculum:
   a. is laid out prospectively for the year,
   b. demonstrates clear expectations of what will be covered and how,
   c. documents all necessary topics are covered,
   d. links them to the set curriculum standards, and
   e. can be readily reproducible year to year to ensure every fellow gets a consistent learning experience.
3. All sessions do not have to be the same education format.
4. Topics should be specific.
5. Your program’s didactic curriculum should be separate from recurring conferences like multidisciplinary meetings, tumor board, grand rounds etc.
6. The material covered can be the same or can be different formats—i.e. if the curriculum is based off a book, or BESAP, each entry can be recurring in terms of format
7. Dates of the activities as well as the names of faculty are required. If you do not include specific dates and faculty names, the SSO Training Committee may likely reject your report. (As a reminder, documentation demonstrating attendance for didactic sessions on specific dates of delivery by specific faculty is part of the required materials for a site visit.)
8. If the material covered is to be assigned readings, the reading list must also be provided.
9. You can use either Excel or Word to display the data.
10. If you have any questions, please send them to fellowship@surgonc.org

Please refer to the example on the following page.
**Example 1**

**Assigned readings for *Controversies in Screening Mammography***

1) 52yo asymptomatic woman with no significant family history presents for evaluation for routine mammogram screening.

**Screening – Mammography trials**

- Periodic Screening for Breast Cancer. The Health Insurance Plan Project and Its Sequelae, 1963-86. Shapiro, S.


- Canadian Trial/ 25yr follow-up trial - Twenty five year follow-up for breast cancer incidence and mortality of the Canadian National Breast Screening Study: randomized screening trial; Miller, A . BMJ 2014 – What are issues with this trial?

- DMIST Trial - Diagnostic Performance of Digital versus Film Mammography for Breast-Cancer Screening. Etta D. Pisano, M.D. NEJM Oct 2007, V. 353 N. 17